

## HEART OF EXTRACARE AWARDS: NOMINATION FORM



Name of Volunteer

Location/Shop/Head Office where the nominee Volunteers

Role(s) of the Volunteer

When completing the Nomination please consider and share with us

- The Impact/difference they make on the Location, Residents, Staff or Visitors
- The Impact they make on you
- Do you feel they go above and beyond?

Please share **in detail** below why you think they deserve an extra special thank you

**Minimum 50 and no more than 250 words**

Name of person nominating the Volunteer

Contact number or email address of the nominator

**Please see page 2 for information on how to submit your nomination**

**Please pass your completed nomination to a member of staff**

**Nominations must reach ExtraCare by the deadline of Friday July 26th 2024**

Alternatively email your nomination to: [volunteering@extracare.org.uk](mailto:volunteering@extracare.org.uk) (please use 'Heart of ExtraCare Award' in the subject line)

or post to:

Heart of ExtraCare Awards,  
The ExtraCare Charitable Trust  
7 Harry Weston Road,  
Binley Business Park Coventry, CV3 2SN

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**For Internal Completion only by:**

Villages - Volunteer Organiser / Lifestyle Manager

Schemes - Activity Co-ordinator / Manager

Shops - Retail Support Officer

Head Office - Volunteering Officer

**Confirmation below is required to accept the nomination**

Name of staff member completing	
Confirmation volunteer is on Portal (please include Portal record number)	
Confirmation their volunteer status is active or temporarily unavailable	
Confirmation the name is spelt correctly (please amend if required)	